

CONNECTICUT VALLEY HOSPITAL
FY '08 DISCIPLINE-BASED
ORIENTATION PROGRAM

Discipline: **Physical Therapy**

Employee

Name: _____

Classification: _____

Employee

Number: _____

Program: _____

| | Competence in: | Initials | Date | |
|----|---|----------|------|---|
| 1 | DMHAS Vision/Mission Statement | | | DMHAS Centralized New Employee Orientation Program (NEOP) & CVH Hospital-Wide Orientation Program (HWOP) & Physical Therapy Discipline Specific Orientation |
| 2 | DMHAS Employee Benefits | | | |
| 3 | Affirmative Action Policies & Procedures | | | |
| 4 | HIPAA Awareness & CVH Procedure | | | |
| 5 | DMHAS Policies and Procedures | | | |
| 6 | Educational and Training Benefits | | | |
| 7 | Multicultural Competence | | | |
| 8 | Time & Attendance Policy and Procedures | | | |
| 9 | Back Injury | | | |
| 10 | Preventing Disease Transmission | | | |
| 11 | Hazardous Communication | | | |
| 12 | Fire Safety Training | | | |
| 13 | Ergonomics Awareness | | | |
| 14 | Diversity Training in the Workplace | | | |
| 15 | The Recovery Oriented System of Care | | | |
| 16 | Cultural Competence | | | |
| 17 | Building Map, Table of Organization & Phone Numbers | | | |
| 18 | Work Rules | | | |
| 19 | Patients Rights, Responsibilities & Ethics | | | |
| 20 | Keys, Doors and Lock Information | | | |
| 21 | General Safety and Security | | | |
| 22 | Fire Safety and Emergency Activation | | | |
| 23 | Hazard Communication (MSDS) | | | |
| 24 | Infection Control | | | |
| 25 | Confidentiality /Medical Records Policies and Procedures | | | |
| 26 | Emergency Preparedness | | | |
| 27 | Connecticut's Policy For A Drug-Free Workplace | | | |
| 28 | History of CVH | | | |
| 29 | Americans with Disabilities Act | | | |
| 30 | Employee Wellness Program (EWP) Critical Incident Stress Management (CISM) | | | |
| 31 | Health Sciences Library | | | |

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|----|---|--|--|
| 32 | CVH Human Resources Policies and Procedures | | |
| 33 | CVH Division Service Delivery Models | | |
| 34 | ACPR/AED/FA - New Class | | |
| 35 | Emergency Cart & Medical Response | | |
| 36 | Pain and Cultural Considerations in Special Populations | | |
| 37 | Behavioral Management Strategies | | |
| 38 | Restraint Application Techniques | | |
| 39 | Joint Commission's 2008 National Patient Safety Goals - Pain Management and Fall Risk Procedure | | |
| 40 | Victims of Abuse | | |
| 41 | Cultural & Spiritual Care Considerations | | |
| 42 | Boundary Issues | | |
| 43 | Workplace Violence | | |
| 44 | JCAHO Complaint Process | | |
| 45 | Physical Therapy Policies and Procedures | | |
| 46 | Schedules of staff members and hours worked | | |
| 47 | Documentation | | |
| 48 | Ergonomics Training | | |
| 49 | Use of Physical Therapy Equipment | | |
| 50 | Cleaning of Physical Therapy Equipment and Monitoring Temperatures | | |
| 51 | Repair and Ordering of Physical Therapy Equipment & Supplies | | |
| 52 | PhysioTools Program | | |
| 53 | Supervision of a Patient Worker | | |
| 54 | Risk Management Policies, Level Systems & Escorting Patients | | |
| 55 | Physiatrist & Other Consultation Processes | | |
| 56 | Supervision of RTA2 (PT Aides) | | |
| 57 | Physical Therapy Services – Vision, Mission and Goals | | |
| 58 | Functional Job Description and Evaluation Process | | |
| 59 | Tour of Page Hall and Physical Therapy Services Facilities | | |
| 60 | Orientation to Whiting Forensic Building and Security Issues | | |
| 61 | Duties performed in Whiting Physical Therapy Office | | |

_____ has been oriented to and understands the above listed subject matter.

_____ (name) _____ (date)

_____ (Supervisor) _____ (date)